

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



MEMORANDUM CIRCULAR NO. 01
(Series of 2002)

TO : THE BUREAU OF LABOR RELATIONS,
REGIONAL OFFICES AND ALL CONCERNED

RE : AMENDMENTS ON ALLOWABLE AMOUNTS FOR
SCHOLARSHIP GRANTS FOR UNION OFFICERS/
MEMBERS UNDER THE WORKERS ORGANIZATION
DEVELOPMENT PROGRAM (WODP) *(7 Feb 2002)*

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In view of the increase in tuition and other incidental expenses for education over the last three years, the maximum allowable amounts to which qualified union officers and members can be entitled is hereby adjusted, as follows:

A. Masteral Degree (maximum of four semesters)

From	To
Tuition Fees (P525.00/unit x 48 units in 4 semesters) P25,200.00	Tuition Fees (P750.00/unit x 48 units in 4 semesters) P36,000.00
Miscellaneous Fees (P1,000.00 x 4 semesters) 4,000.00	Miscellaneous Fees (P2,000.00 x 4 semesters) 8,000.00
Book Allowance/ Thesis & Research Writing Assistance (P2,500.00/semester x 4 semesters) 10,000.00	Book Allowance/ Thesis & Research Writing Assistance (P3,000.00/ semester x 4 semesters) 12,000.00
Monthly Stipend (P500.00/mo x 20 months) 10,000.00	Monthly Stipend (P500.00/mo x 20 months) 10,000.00
<u>P 49,200.00</u>	<u>P 66,000.00</u>

B. Completion of a Bachelor's Degree (maximum of four semesters)

From		To	
Tuition Fees (P300.00/unit x 84 units in 4 semesters)	P25,200.00	Tuition Fees (P500.00/unit x 84 in 4 semesters)	P42,000.00
			<i>10,500/sem</i>
Miscellaneous Fees (P500.00/semester x 4 semesters)	P 2,000.00	Miscellaneous Fees P1,000.00/semester x 4 semesters)	P 4,000.00
			<i>1,000/sem</i>
Book Allowance (P1,500.00 x 4 semesters)	P 6,000.00	Book Allowance (P2,000.00 x 4 semesters)	P 8,000.00
			<i>2,000/sem</i>
Monthly Stipend (P500.00/mo. x 20 months)	P 10,000.00	Monthly Stipend (P500.00/mo. x 20 months)	P 10,000.00
			<i>2500/sem</i>
	<u>P 43,000.00</u>		<u>P 64,000.00</u>

C. Vocational/ Technical Courses (maximum of two years)

From		To	
Tuition & miscellaneous fees (P8,000.00/sem x 4 semester)	P32,000.00	Tuition & miscellaneous fees (P 9,000.00/sem x 4 semester)	P 36,000.00
Book Allowance (P1,000.00/sem x 4 semester)	P 4,000.00	Book Allowance (P1,500.00/sem x 4 semester)	P 6,000.00
Monthly Stipend (P500.00/mo x months)	P 10,000.00	Monthly Stipend (P500.00/mo x 20 months)	P 10,000.00
	<u>P 48,000.00</u>		<u>P 52,000.00</u>

II. Short-Term Course:

A. Review Courses for Professional & Board Examination (maximum of Six months).

From		To	
Tuition Fees	P 6,000.00	Tuition Fees	P 3,000.00
Miscellaneous	1,000.00	Miscellaneous	2,000.00
Book Allowance	2,500.00	Book Allowance	3,000.00
Monthly Stipend (P500 x 6 months)	3,000.00	Monthly Stipend (P500 x 6 months)	3,000.00
	<u>P12,500.00</u>		<u>P16,000.00</u>


B. All other short-term courses:

From		To	
A. Short-term course from 1 to 4 days		A. Short-term course from 1 to 4 days	
Actual cost of the course Per Participant/Scholar but not exceeding	P4,000.00	Actual cost of the course Per Participant/Scholar but not exceeding	P4,500.00
B. Short-term course for more than 4 days		B. Short-term course for more than 4 days	
Actual cost of the Course Per Participant/Scholar but not exceeding	P5,500.00	Actual cost of the Course Per Participant/Scholar but not exceeding	P6,000.00

The rates herein prescribed shall take effect immediately and shall be subject to review within a reasonable time prior to the start of the school year, consistent with the last sub-paragraph of Article VI, Paragraph C of Department Order 26, as amended. Memorandum Circular I dated 27 February 1998 is hereby superseded. All MOAs entered pursuant to said Circular shall remain valid and subsisting, without prejudice to the execution of amended MOAs incorporating the benefits herein prescribed for their remaining terms.

For strict compliance.

Manila, Philippines, February 7, 2002.


 PATRICIA A. STO. TOMAS
 Secretary