



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Bureau of Labor Relations

**APPLICATION FOR REGISTRATION OF WORKERS' ASSOCIATION (WA)
OPERATING IN MORE THAN ONE REGION**

PART I. INFORMATION ABOUT THE REPORTING ORGANIZATION

To be accomplished by the applicant. Supply all required information. Misrepresentation, false statement or fraud in this application or any supporting document is a ground for denial or cancellation of registration.

Date Accomplished (mm/dd/yyyy)

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|--|--|--|--|--|--|--|--|--|--|
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Name of Applicant Association

Address

Contact Nos.

E-mail: _____

Landline No: _____

Mobile No: _____

Name of President

(Last Name)

(First Name)

(M.I.)

Address

Contact Nos.

E-mail: _____

Landline No: _____

Mobile No: _____

Gender

Male Female

Date Organized(mm/dd/yyyy)

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

(if ratification was done on successive dates, state the dates of ratification)

Date of CBL Ratification (mm/dd/yyyy)

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

Place/s of Operation

Association Members

Male

Female

TOTAL

Name of Branches

Address

Total Members

| Name of Branches | Address | Total Members |
|------------------|---------|---------------|
| | | |
| | | |
| | | |
| | | |

I attest to the truth of the foregoing.

President or Authorized Representative
(Signature over printed name)

Subscribed and sworn before me at _____, Philippines,
this _____ day of _____ 20 _____ with I.D. No. _____
issued by _____ on _____.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

EVALUATION FORM WITH CHECKLIST
(WORKER'S ASSOCIATION OPERATING IN MORE THAN ONE REGION)

Date Received(mm/dd/yyyy)

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
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FOR PROCESSOR'S USE ONLY.

A. CHECKLIST. ALL DOCUMENTS MUST BE CERTIFIED BY THE SECRETARY OR TREASURER AND ATTESTED TO BY THE PRESIDENT OF THE LABOR ORGANIZATION. DOCUMENTS NOT SO CERTIFIED AND ATTESTED SHALL NOT BE ACCEPTED.

Duly accomplished application form shall be accompanied by the original copy and two (2) duplicate original copies of the following documents (Section 3 Rule IV of D.O. 40-03, as amended):

- 1. Duly filled-up Application Form
- 2. Names of the organization's officers and their addresses
- 3. Minutes of the organizational meeting/s
- 4. List employees who participated in the organizational meeting/s
- 5. Financial reports, if applicant organization has been in existence for one year or more
- 6. Certification on non-collection of dues or financial report if applicant organization has been in existence for less than one year
- 7. Constitution and By-laws
- 8. Minutes of adoption or ratification of the CBL and dates of ratification (*Minutes of adoption or ratification is not required if it is done simultaneously with the organizational meeting and the same is reflected in the minutes of the organizational meeting*)
- 9. List of members who participated in the ratification of CBL
- 10. Resolution of membership of each member association, duly approved by its board of directors

B. PAYMENT OF REGISTRATION FEE

- Registration Fee paid under O.R. No. _____ Date _____
- Registration Fee not paid

C. RECOMMENDATION ON THE APPLICATION:

- Recommending Approval with Certificate of Registration attached
- Recommending Denial due to failure to comply with documentary requirements (Pls. specify lacking documents)
 1. _____
 2. _____
 3. _____

By: _____
Processor
(Signature over printed name)

Date: _____

ACTION ON THE APPLICATION

A. APPROVAL / DENIAL

- Approved for Registration, with duly signed Certificate of Registration attached
- Registration denied, with duly signed Notice of Denial

Respectfully endorsed to the Director

- For attestation of the Certificate of Registration
- For notation of Notice of Denial

Division Chief

Date

Approved for release.

Director

Date

Registration Certificate No.

Date Issued:

Date Released:

FM-DOLE-BLR-03.03

Revision No. 01

Date Issued: 15 May 2015