



3. Ensure that the Scholar periodically submits regular reports pertaining to the grant, together with such other documents as maybe required by **DOLE**; and
4. In case of failure of the scholar to pay the amount of disallowance/s based on the findings of COA, the organization shall pay the amount of disallowance/s, subject to reimbursement by the scholar to the organization.

The **SCHOLAR** shall:

1. Adhere to the Scholarship Program's terms and conditions as contained in Department Order No. 203, series of 2019;
2. Complete the course/program as prescribed by CHED/TESDA;
3. Submit every end of semester, original certification of grades issued by the school registrar and other documents as required by DOLE implementing office;
4. Primarily responsible to pay the amount of disallowance/s on the scholarship grant based on the audit findings of COA; and
5. Upon completion of the course/program, the scholar shall submit a copy of transcript of records (TOR) and diploma or certificate of completion of the program to the DOLE implementing office.

The     **(DOLE Implementing Office)**     shall:

1. Undertake to shoulder the allowable educational expenses covering tuition fees, miscellaneous fees and stipend on a semestral basis for the duration of     **(Number of Semesters)**    , to start on the      Semester of SY20     and ends on      Semester of SY20    , in consonance with the curriculum of the chosen course/ program, as follows:

    **(State Course/Tech-Voc Program and School of Scholar)**    

Tuition Fees (Actual cost/unit x <u>total number of units for the entire course/program</u> )	P <u>        </u> .00
Miscellaneous Fees (Actual miscellaneous fees/semester x <u>number of semesters</u> )	<u>        </u> .00
Stipend (P17,500.00/semester x <u>number of semesters</u> )	<u>        </u> .00
<b>TOTAL SCHOLARSHIP GRANT:</b>	<b>P <u>        </u>.00</b>

Relative to the above maximum allowable amount, it should be noted that the actual cost per unit should not be more than P750.00 and actual cost of miscellaneous fees should not be more than P1,000.00. Any amount in excess of the maximum allowable amount shall be shouldered by the scholar.

2. Pay the tuition and miscellaneous fees of the scholar directly to the educational institution after presenting the enrollment and assessment forms to the DOLE implementing office.
3. Pay the stipend directly to the Scholar on a monthly basis without need of liquidation, after submitting the enrollment and assessment form.

**TERMINATION OF CONTRACT**

This Agreement may be terminated under any of the following conditions:

- a. Failure of at least two (2) subjects or dropping of two (2) of the enrolled subjects regardless of the number of units, as the case maybe, at any time during the entire duration of the scholarship grant; and
- b. No allocation of WODP Funds in the GAA in a particular year.

**SPECIAL PROVISIONS**

No amendments, modifications or alterations of this **Agreement** shall be valid or binding on either party, unless expressly approved in writing by the parties herein.

**IN WITNESS WHEREOF**, the parties through their authorized representatives hereunto affixed their signatures this \_\_\_\_ day of \_\_\_\_\_20\_\_ at \_\_\_\_\_, Philippines.

**DOLE Authorized Representative:**

**President of the Workers Organization:**

\_\_\_\_\_  
PRINTED NAME & SIGNATURE

\_\_\_\_\_  
PRINTED NAME & SIGNATURE

**ACKNOWLEDGEMENT**

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_ ) S.S.**

**BEFORE ME**, in the City of \_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ personally appeared the following:

<b>NAME</b>	<b>PASSPORT/ ID No. /DATE ISSUED</b>
_____	_____
_____	_____
_____	_____

Both known to me and known to be the same persons who executed the foregoing instrument comprised of four (4) pages including this page and acknowledged before me that the same is their free and voluntary act and deed as well as that of the entities they represent.

**WITNESS MY HAND AND SEAL ON THE DATE AND PLACE FIRST ABOVE WRITTEN.**

**NOTARY PUBLIC**

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Series of 20\_\_\_\_\_